

**Visit to Norfolk Island by the Hon Sussan Ley MP  
Assistant Minister for Regional Development, Territories and Local Government**

**12 – 16 November 2018**

**Itinerary**

Accompanied by: Sophie Beeton (Minister's office) and Christine Dacey (Executive Director, Territories Division)

Brief Ref	Event	Time	Location	Attendees	Outcome Sought
<b>Monday 12 November</b>					
	Arrive/Transfer to accommodation	2.00 pm	Government House – Minister and advisers Accommodation TBA– Departmental staff		
1.01	Guided walking tour of KAHVA	3:00 pm	Meet at Museum	Administrator/Exec Officer KAVHA Advisory Committee members Duncan Evans and Dids Evans Museum Curator	The visit will provide an opportunity for the Minister to understand KAVHA's economic potential, future investment needs to meet Australia's international obligations and how the community values and uses the site.
1.02	Meeting with the Mayor	4:30 – 5.00 pm	Administrators Office	Administrator Mayor Adams	Explore opportunities to work Cooperative, Collaborative and in Partnership with the Norfolk Island Regional Council (NIRC) and the Norfolk Island community.

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na	Working Dinner	6.00 pm	Government House	Assistant Minister, Advisor, Administrator, Executive Officer, Administrative Assistant, Department Executive Director, Department staff – approx. 12 people	
<b>Tuesday, 13 November</b>					
1.03	Social paddle in Waka (Outrigger)	8.00-9.00 am	Meet at Emily Bay	President of Norfolk Island Outrigger Club and NOC the Rock Damien Snell, Jane Rutledge, Aida Nebauer, Cameron Christian	
<b>REFRESH 9.00 – 10.00</b>					
1.04	Meeting with stakeholders re: Biosecurity	10.00 -11.30am (60 min meeting and 30 min morning tea)	Hilli Goat Farm	Administrator/Executive Officer PJ Wilson, Martin Cross, Dean & Megan Fitzpatrick, Candice Nobbs, Pat Anderson, Matt & Suzie Bigg, Emily Ryves, Merv & Claire Buffett,	Provide an update on progress since Dr McVeigh's visit and discuss options.
1.05	NI Connect	12.00 – 12.30 pm	NI Connect	Administrator/Executive Officer Official Party	Inspect centre and gain a broader understanding of the services provided.
<b>LUNCH/BREAK - 30 mins</b>					

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1.06	NIHRACS – Meeting with Manager and individuals around new health facility	1.00 – 2.00	NIHRACS	Administrator/Executive Officer Official Party NIHRACS Manager, Kath Bowman **Meeting participants TBA	Tour the facility.  Hear community views on the new MPS.
1.07	Meeting with NIRC	2.00-3.00 pm	Council Chambers	Mayor, Councillors, NIRC - General Manager, Lotta Jackson and Group Manager Services, Bruce Taylor	To discuss ways the Australian Government and NIRC can work in collaboration, co-operation and partnership.
1.26	Constituent meeting	3.15 – 3.30 pm	Administrator's Office	[REDACTED]	
1.26	Constituent meeting	3.30 – 3.45 pm	Administrator's Office	[REDACTED]	
1.26	Constituent meeting	3.45 – 4.00 pm	Administrator's Office	[REDACTED]	
1.26	Constituent meeting	4.15- 4.30 pm	Administrator's Office	[REDACTED]	
REFRESH 4:30 – 5:30					
1.08	Community reception	5.30-7.00 pm	Government House	Administrator/Executive Officer 80 guests	
Na	Private Dinner - TBC	7.15 pm	Government House	Administrator	
Wednesday, 14 November					
1.09	Breakfast Bushwalk	7.00-10.00 am	Meet at Pinetrees	Administrator Official Party Michael Prentice (Pinetree Tours owner/operator)	
REFRESH 10:15 – 11:00					

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1.10	Meeting with former Advisory Council	11.00 – 11.30 pm	Administrator's Office	Administrator Duncan Evans, Melissa Ward, Eve Semple	General discussion regarding the advancement of the reforms.  Reflect on the recommendations made by the Advisory Council as set out in Council's final report to the Government in June 2016.
1.26	Meeting with NIRC General Manager	11.45 – 12.00 pm	Administrator's Office	Administrator Lotta Jackson	
1.26	Constituent meeting	12:10 – 12:25 pm	Administrator's Office		
1.26	Meeting with Anglicare	12.30 – 12.45 pm	Administrator's Office	Administrator Tracey Hicks	
LUNCH/BREAK - 75 mins					
1.12	Meeting with Chamber of Commerce	2:00 – 3:00 pm	Administrator's Office	Administrator Cherri Buffett, President; Brett Sanderson, Vice President; Natasha Arnold, Committee; Alison Christian, Committee; Naomi Thompson, Committee	Recognise and listen to the concerns of the Chamber of Commerce.

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1.13	Meeting with Accommodation and Tourism Association	3.30 – 4.15 pm	Administrator's Office	Administrator Rael Donde, ATA President; Sue Sills, Vice President	To discuss key issues in the "Federal Government Changes to Norfolk Island, Framework to Address Economic Impact" submission (Submission) made by ATA in 2016 and the issues which ATA have identified as a priority in October 2018.
1.26	Constituent meeting	4.15 – 4.45	Administrators office		
1.11	Norfolk Island Tourism brand launch	5.00 – 6.00 pm	Paradise Hotel	Administrator Official Party NIRC members, General Manager and staff, Tourism Advisory Committee, ATA, Tourism industry stakeholders	
REFRESH 6.00 – 7.00					
1.15	Formal Dinner	7.00 for 7.30pm	Government House	Administrator/Executive Officer Official Party Cross section of retail business operators	

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<b>Thursday, 15 November</b>					
1.16	Breakfast with Council of Elders	8.30-9.30 am	Government House	Administrator/Executive Officer Official Party Albert Buffett, President; Gaye Evans, Vice President; Edith Christian, Executive, Anita French, Executive Secretary	Listen to the Council of Elders' views on the status of Norfolk Island and explain how the Australian Government is working to understand and address these concerns. Provide an update on issues raised with Dr McVeigh.
1.17	Cascade Pier	10:00 – 10:20 am	Cascade Pier	Administrator/Claire Quintal Official Party	A tour of the completed Cascade Pier upgrade and an update on future projects associated with the Cascade Pier including the Ports Traffic Management Plan, the Passenger Transfer Vessels and upgrades to road infrastructure at Cascade.
1.18	Banyan Park	10:30-11:15 am	Banyan Park	Administrator/Claire Quintal Official Party Claire Quintal, President ; Angie Andresen, Vice President; Carrie Mietzel, Secretary; Brigette Graham – Treasurer	Discuss funding and the new facility.

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1.19	<del>Project Completion Event – Strengthening Environmental Governance (environmental strategy)</del> TBC	11:30 – 12:00 pm	TBC	<del>Administrator/Claire Quintal Official Party Mayor Robin Adams Bruce Taylor, NIRC</del>	
LUNCH/BREAK – 90 mins (can be a working lunch if required)					
1.20	Argentine Ant Drone Demonstration	1:30 – 2:00 pm	TBA	Administrator/Claire Quintal Official Party PJ Wilson and Drone operator	Discuss the eradication process and the drone. (Possible use of the drone in the IOT for crazy ants)
1.21	Meeting with Norfolk Island People for Democracy	2.15 – 3.00 pm	Administrator's Office	Administrator Chris Magri **additional names TBC	Recognise and listen to the concerns of NIPD.
1.22	Afternoon tea Home Grown & Bee Sanctuary	3.00 – 4.00 pm	TBA (possibly Government House)	Administrator/Executive Officer Official Party Merv and Claire Buffett Becky Nobbs and Homegrown	Gain an appreciation of Norfolk Island becoming the 3rd Bee Sanctuary in the world.  Promotion of Norfolk Island as a pristine environment for locally produced products.  Biosecurity concerns.

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1.23	Meeting with Dr Chris Nobbs	4.30 – 5.00pm	Administrator's Office	Administrator Christine Dacey	Recognise and listen to the concerns of Dr Nobbs.
REFRESH 5.00 – 6.45PM					
1.24	Dinner at Dino's Restaurant	7:00 pm	Dino's Restaurant	Administrator Official Party Cross section of those working towards promoting Norfolk Island as a 'foodie' destination	
Friday, 16 November					
na	Breakfast	8:00 – 9:00 am	TBC		
na	Norfolk radio interview	9:30 – 9:45 am	Radio Norfolk	Administrator Official Party Radio announcer	
1.25	Cyclorama & Gallery Guava	10:00 -10.45 am	Gallery Guava	Administrator Official Party Tracey Yager and Sue Draper (artists)	
na	Meet and greet constituents	10.45 am – 12.15 pm	Burnt Pine	Official Party	
	Depart	12:30 pm			