



Norfolk Island Chamber of Commerce, Inc.

MEMBERS OCTOBER MEETING AGENDA

DATE: Tuesday, 10 October 2017

TIME: 5:30pm

LOCATION: Christian's Cave

Item No.	Agenda Item	Jurisdiction	Supporting material	Time
1.0	Procedural Items			
1.1	Welcome & Apologies	President		5.30 pm
1.2	Guest Speaker: Ms Gai Brodtmann	President	Ms Brodtmann is Member for Canberra, Shadow Assistant Minister for Cyber Security and Defence	5.30 pm
2.0	Minutes and Action List			
2.1	Minutes Members meeting, Tuesday 12 Sept 2017	Secretary		6.00 pm
2.2	Action List - Tuesday 12 September 2017	Secretary	Attachment No. 1 updated list as at 1st October	6.05 pm
3.0	Correspondence			
3.1	Inward and Outward Correspondence	Secretary	Attachment No. 2	6.10 pm
4.0	Reports/ Professional Advice			
4.1	President's Activity Report for August 2017	President	Attachment No. 3	6.15 pm
4.2	Treasurer's Activity Report for August 2017	Treasurer		
4.3	Cruise Ship Working Group Report August 2017	President	Minutes in Chamber's Norfolk Online link for members to read	
4.4	TAC Report for August and September 2017	Bev Wheeler	Minutes in Chamber's Norfolk Online link for members to read	
5.0	Strategic Issues			
5.1	Meeting with Senator Nash	President		6.20 pm
5.2	Strategic Plan 2017-2022	Committee	To be received by members cob Friday 6 th October for reading and then discussion/agreement at meeting.	6.25 pm
5.3	Imparja Funds	Treasurer	Use for Advertising	6.30pm
6.0	Other Business			
7.0	Next meeting			
7.1	Scheduled for Tuesday 14 November 2017			



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MEMBERS MEETING ACTION LIST

DATE: Tuesday, 12 September 2017

Action List following Members meeting 2017;

Meeting Date & Action Reference Number	Action Required	Action for;	Comments
12/09/17; 2.0	Minutes of August meeting	Alison Completed	Upload to Chamber members online link
12/09/17; 3.1	Border Force Statistics	Alison Completed	Upload to Chamber members online link
12/09/17; 3.3	Business Confidence Survey	Alison Completed	Upload to Chamber members online link
12/09/17; 4.3	CSWG Report	Alison Completed	Upload to Chamber members online link
12/09/17; 4.4	TAC Report	Alison Completed	Upload to Chamber members online link
12/09/17; 5.2	Significant Development Category	Cherri Completed	Upload to Chamber members online link
12/09/17; 5.3	Marine Park information	Alison Completed	Upload to Chamber members online link
12/09/17; 5.4	Increase Landing Fee Charges	Members Completed	N IRC letter Upload to Chamber members online link
12/09/17; 5.4	Increase Landing Fee Charges	Cherri Completed	NIRC letter Upload to Chamber members online link
12/09/17; 6.1	Business Confidence Survey	Committee Completed	Review in few months time

Meeting Date; Agenda Ref No.	Action Required	Action for;	Comments
15/08/17	Follow up on letter to NIRC: Outstanding Matters: Waste Management, Hindle Group, Electricity, Spraying	Natasha Completed	Upload to Chamber members online link



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CORRESPONDENCE: Agenda Item 3.1 OCTOBER MONTHLY MEETING 2017

RECEIVED

Date	By	From	Subject	Action
01/10/17	Email	Anne Nadler, Small Business Association of Australia	Proposed visit to Norfolk in November	Possibility of guest speaker at November meeting
27/09/17	Email	Trevor Cairney	NSW Business Chamber membership	
27/09/17	Email	From Member	Trip Advisor information about New Zealand air services	
26/09/17	Email	Commonwealth Bank	Meeting with Danny Kelly, Newcastle Area Manager	
26/09/17	Email	Rose Evans	TAC meeting agenda	Uploaded to Chamber's member's online link
22/09/17	Email Letter	General Manager / NIRC	Operating Budget 2017/18	Uploaded to Chamber's member's online link
22/09/17	Email	Rose Evans VIC	Cruise Ship Working Group Minutes	Uploaded to Chamber's member's online link
21/09/17	Email Letters	General Manager / NIRC	Passenger Movement Charges, Norfolk Island Air Services and Outstanding information requested from the Regional Council.	Uploaded to Chamber's member's online link
21/09/17	Email	Andrew Eppelstun	Visit of Gai Brodtmann 9 – 13 th October	Attendance at October members meeting
14/09/17	Emails	Rick Kleiner	ASIC business register	
14/09/17	Email	Chris Nobbs	Business Confidence Survey interview on ABC radio	
14/09/17	Email	Koro Vaka'uta	Radio New Zealand; Questions regarding Mr Chris Nobbs' Business Confidence Survey	
13/09/17	Email	Chris Nobbs	Business Confidence Survey and comments for meeting with Senator Nash	

SENT

Date	By	To	Subject	Reference
2/10/17	Email	NIRC	Chamber submission regarding Amendment to Planning Act	September Minutes motion
20/09/17	Email	Australian Marine Parks	Chamber submission regarding Norfolk Marine Park	
15/09/17	Email	Administrator's office	Visit of Minister Fiona Nash to Norfolk Island	
14/09/17	Email	Rick Kleiner	ASIC business register	
14/09/17	Letter	Minister Fiona Nash	Norfolk Island tourism industry crisis, New Zealand air services and downturn in Norfolk's economy.	Members September meeting



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PRESIDENT'S REPORT MEMBERS OCTOBER MEETING

DATE: Tuesday, 10 October 2017

TIME: 5:30pm

LOCATION: Norfolk Island

Agenda Item No. 4.1

Date	Subject	Issues for Chamber
03/10/2017	A&H Show – New Media Section	Unfortunately even though there were several enquiries about the competition no entries were received. Perhaps part of the problem is that the event needs to be promoted several months prior to the Show Day. Committee will discuss this early next year.
03/10/2017	Tourism Advisory Committee	The TAC meeting was held Tuesday 3 rd October. Bev Wheeler will be providing a report at the October monthly meeting and a copy of this will be uploaded onto the Chamber's online link prior to the meeting for members to read.
03/10/2017	Venue for Chamber meeting	Due to the difficulty of a venue for both Committee and Monthly meetings, the Committee has agreed with Christian Bailey Agencies for the use of Christian's Cave. The Treasurer will be providing a report and invoice for member's approval for payment at the October meeting.
03/10/2017	Chamber Members Shopping Map	The Committee is in the process of developing a shopping map which will include Chamber member's name and business locations. This is to be made available to cruise ship passengers. Before printing a draft will be forwarded to members asking you all to check business names are correct. If any member does not want their name / business on the list then please let Alison Christian know as soon as possible, thank you.
03/10/2017	Future Submissions by Chamber	It would be appreciated by Committee that when members move and second a motion for submissions/ important letters (on any topic) to be submitted from Chamber, that members please provide input and text, especially comments from the Mover and Seconder of the motion. Thank you to Brett and John for the input to Significant Development submission.
03/10/2017	September Newsletter	This will be in the weekend paper – Saturday 7 October 2017.
03/10/2017	Chamber's Online Link	Committee asks member, on a regular basis, to check the Chamber's Norfolk Online link for new information that is uploaded between meetings. This is where copies of letters, submissions, reports etc are kept. Again Chamber thanks Alison Christian for her generous offer and assistance with this and all the media work she is doing.

**Hope you all have an enjoyable A&H Society holiday
and see you on Tuesday 10th October.**