



Norfolk Island Chamber of Commerce, Inc.

MEMBERS AUGUST MEETING AGENDA

DATE: Tuesday, 15 July 2017
TIME: 5:30pm
LOCATION: Pitcairn Settlers Village, Norfolk Island

Item No.	Agenda Item	Jurisdiction	Supporting material	Time
1.0	Procedural Items			
1.1	Welcome and Apologies	President	Nil	5.30 pm
2.0	Guest Speaker			
2.1	Mr Craig Doolan, Manager, Norfolk Island National Park & Botanic Garden	President	Norfolk Island Park brochures	5.30 pm
3.0	Minutes and Action List			
3.1	Draft Minutes Members meeting Monday, 10 July 2017	Secretary	Papers	5.50 pm
3.2	Action List Members meeting Monday, 10 July 2017	Secretary	Updated - Attachment No. 1	5.55 pm
4.0	Correspondence			
	Correspondence received and sent	Secretary	Attachment No. 2	6.00 pm
5.0	Reports/ Professional Advice			
5.1	President's Activity Report – as at Monday 7 August 2017	President	Attachment No. 3	6.10 pm
5.2	Treasurer's Activity Report	Treasurer	Papers	6.15 pm
5.3	TAC Representative Activity Report, From meeting Tuesday 1 August 2017	Ms Bev Wheeler	Papers	6.20 pm



6.0	Strategic Issues			
6.1	Fishing Industry	President	Refer President's Report 5.1	-
6.2	Norfolk Marine Park	President	Refer President's Report 5.1	-
6.3	Norfolk Island Regional Council – Meeting 19 July 2017. Agenda Item 12.4 Status Report Significant Development.	President	Refer President's Report 5.1	-
6.4	Members link through Norfolk Online	President	Papers	6.25 pm
7.0	Other business from members			
7.1	Topics to be provided to Secretary prior to commencement of meeting	Members	Nil	6.30 pm
8.0	Next monthly meeting			
8.1	<p>The September 2017 monthly meeting is scheduled for:</p> <p>Date: Tuesday 12 September 2017</p> <p>Time: 5.30pm</p> <p>Venue: To be confirmed with September Agenda.</p> <p>Any topics for Committee consideration please send to Chamber email.</p>			
8.2	<p>August Committee meeting</p> <ul style="list-style-type: none"> • Friday, 11 August 2017 • Friday, 25 August 2017 			



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Attachment No. 1
Agenda Item No. 3.2

ACTION LIST MEMBERS JULY MEETING

Meeting Date Agenda Ref No.	Action Required	Action for Refer to
10/07/17; 0.0	Economic Development Consultants. <ul style="list-style-type: none"> Contact Rose Evans arrange Committee meeting with Economic Development Consultants 	President's report
10/07/17; 3.1	Fishing industry <ul style="list-style-type: none"> List on agenda August monthly meeting 	Deferred to Committee August meeting
10/07/17; 3.1	Freight Subsidy (Tasmania) <ul style="list-style-type: none"> List on August monthly meeting 	Deferred to Committee August meeting
10/07/17; 3.2	Waste Management <ul style="list-style-type: none"> Write to Federal Minister of Environment 	President's report
10/07/17; 3.3	Norfolk Island Electricity <ul style="list-style-type: none"> Write to Elon Musk Speak to Council 	Spoken to Council
10/07/17; 3.4	Christmas Pageant <ul style="list-style-type: none"> Agenda item for August Committee meeting 	Secretary
10/07/17; 3.5	Airport Landing Charges <ul style="list-style-type: none"> Follow up with Council 	Committee August meeting
10/07/17; 4.0	Membership of other Chamber of Commerce <ul style="list-style-type: none"> Application for funding 	Committee August meeting
10/07/17; 5.0	Imparja Funds <ul style="list-style-type: none"> Agenda item for Committee members 	Committee August meeting
10/07/17; 7.1	A&H Show <ul style="list-style-type: none"> Contact made with A&H Committee for new class by Chamber at the Show in October 2017. 	President's report
10/07/17; 7.2	Marine Park - to be addressed by members	Members



10/07/17; 7.2	Port Authority Management – address this topic	Committee
10/07/17; 7.3	Norfolk Island Airline <ul style="list-style-type: none"> Follow up possible meeting with Norfolk Island Airlines 	Awaiting reply
10/07/17; 7.4	Norfolk Island National Parks Submissions and suggestions on <ul style="list-style-type: none"> New Management Plan Extension of the park 	Guest speaker August meeting Mr Craig Doolan
10/07/17; 7.5	Airport Management Plan	President's report
10/07/17; 7.8	2016 Census Data <ul style="list-style-type: none"> Action item for October 2017 meeting 	Secretary
30/06/2017	Business Person of the Year Award <ul style="list-style-type: none"> Agenda item for Committee October 2017 	Secretary



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Attachment No. 2
Agenda Item No. 4.0

CORRESPONDENCE MEMBERS AUGUST MEETING

Sent To:	Subject
Madam Mayor Norfolk Island Regional Council	Waste Management Electricity Roadside Spraying Economic Development Consultants Air Services (freight and passenger) Airport Management Plan Grant Funding Letters forwarded to all NIRC members and several copied to Senator Nash.
Pacific Islands Private Sector Organisation (PIPSO)	Membership application FJD\$1500 for Affiliated member. Website: www.pipso.org
Acting Director of Park Australia	Waste Management “nothing over the time”
Rose Evans, Team Leader	Tourism Advisory Committee Chamber representative Cruise Ship Working Group Chamber representative
Received From	Subject
Norfolk Island Regional Council, and Mr Bruce Taylor, Acting General Manager	Waste Management Electricity Roadside Spraying Economic Development Consultants Air Services (freight and passenger) Grant Funding Airport Management Plan
Mr Gregg Prechelt Norfolk Island Airlines	Norfolk Island Regional Council Landing Fee Charge Increases.
UTC Agency / VIC	Norfolk Island Visitor Statistics 2005/06 - 2016/17 (Financial Year)
Acting Director of Park Australia	Waste Management “nothing over the time” And letter from Acting Director of Park Australia on behalf of Minister of Environment
Member	Concern by member regarding Norfolk Island Regional Council; Economy; Tourism Industry



Member	Concern by member regarding Health, what happens if airport closure due to weather and medivac required.
Member	Concern of incorrect tourist figures received from UTC/VIC and Border Force
Member	Concern by member regarding Lighterage charge increases.
Mr Ben Howard	Resignation from Chamber of Commerce due to no immediate future of moving to Norfolk Island.
Mr Rick Kleiner	Resignation as Committee member for personal reasons
Parks Australia	Confirmation of meeting with Committee regarding Marine
Director, Marine Park Management South	Confirmation of meeting with Committee



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Attachment No. 3
Agenda Item No. 5.1

PRESIDENT'S REPORT MEMBERS AUGUST MEETING

Meetings/ Presentations on behalf of Chamber of Commerce		
Date	Subject	Issues for Chamber
01.08.2017	Economic Development Consultants	President met Mr Travis Bates, Hindle Enterprise Group. Rose Evans to provide notes to Chamber of meeting. President update at August monthly meeting. Letters written to Norfolk Island Regional Council
01.08.2017	Letters to/from Norfolk Island Regional Council	<ol style="list-style-type: none"> 1. Waste Management 2. Electricity 3. Roadside Spraying 4. Economic Development Consultants 5. Air Services (freight and passenger) 6. Grant Funding 7. Airport Management Plan <p>Letter forwarded to all NIRC members and several copied to Senator Nash. Copy in local newspapers</p>
01.08.2017	Meeting with Mayor	<ol style="list-style-type: none"> 1. Waste Management, recycle, plastic, bags. compost 2. Electricity – suggestion NIRC look at providing some benefit for seniors. 3. Economic Development Consultants 4. Air Freight Services, if meeting to be arranged with stakeholders then Chamber request a representative be in the meeting. 5. Planning Act 2002(NI) – Refer NIRC Agenda 19July 2017 Item 12.4 Status Report – Significant Development .
01.08.2017	Submissions	<ol style="list-style-type: none"> 1. To NIRC - Operational Plan 2017/18. 2. Meeting and brief presented to Centre of International Economics –subject KAHVA. 3. NIRC June monthly meeting – subject Waste Management. Extract of document in local newspapers.



		4. Airport Management Plan – Chamber did not present any suggestions to Norfolk Island Regional Council. Council does not have a draft plan available for consideration by community.
01.08.2017	Guest speakers June – Mr Terry Pearce July Mrs Rose Evans August Mr Craig Doolan	Action item follow ups
01.08.2017	Norfolk Marine Park.	Committee will be meeting with Director, Marine Park Management South. The Parks Australia website contains a wide range of background information at https://parksaustralia.gov.au/marine/ , including a factsheet on Norfolk Marine Park. The direct link to the Draft Temperate East Network Management Plan 2017 Draft is https://parksaustralia.gov.au/marine/parks/temperate-east/
01.08.2017	Norfolk Island Fishing	Committee met briefly with Mr Dennis Sterling (on behalf of the Fishing Group) regarding fishing concerns.

Committee Items

Date	Subject	Issues for Chamber
01.08.2017	A&H Show – New Section at October Show sponsored by Chamber.	Committee arranged with school to advertise and promote: "MULTIMEDIA FILM of Norfolk Island, 1-3 minutes in length, suitable for promotional purposes. Sponsored by the Norfolk Island Chamber of Commerce, all filmmakers will be requested to show their work on a Chamber-sponsored YouTube channel and other social media. Release forms would be required of all individuals recognisable in a film. Cash Prizes: 1st, \$75, 2nd, \$25.
01.08.2017	NIRC Agenda 19 July 2017 Item 12.4 Status Report	Planning Act 2002(NI) Should Chamber do a submission regarding proposed amendments, in particular changing “Minister” to “Norfolk Island Regional Council”?
30.06.2017	US Consul General	Committee met with US Consul General

For Information

Date	Subject	Issues for Chamber
01.08.2017	Chamber Membership	Update at August meeting. - Treasurer

01.08.2017	Media	<p>Ms Alison Christian has kindly agreed to host a Norfolk Island Chamber of Commerce section on her Norfolk Online website.</p> <p>The Chamber section (COC) will have general information about the Chamber, Minutes, Agenda, Correspondence</p> <p>There is a separate section for members to access through a secure log in.</p> <p>All members are encouraged to check this regularly website and also the Chamber's facebook page for any updates.</p>
01.08.2017	Tourism Advisory Committee (TAC)	TAC July Report to be received at August meeting from Ms Wheeler.
01.08.2017	Cruise Ship Working Group (CSWG)	<p>Council was informed Mr Les Quintal is Chamber's representative.</p> <p>First meeting is Thursday 24 August 2017.</p>
01.08.2017	Chamber Committee member	<p>Resignation of Mr Rick Kleiner as Committee member.</p> <p>Update at August monthly meeting</p>