

Item No. 3	MATTERS ARISING FROM MINUTES 3.1 Norfolk Island Regional Council - Waste Management	Presented by Committee
Discussion	Norfolk Island Regional Council Operational Plan Target - Nothing over tip June 2018 Refer Attachments No. 2, 2a, 2b, 2c and 2d a) Meeting held with Claire Quintal b) Letter written to Administrator c) Claire is obtaining and providing the Committee with letter written to Administrator requesting assistance to extend the deadline of June 2018 d) Meeting held with Counsellor John McCoy and Counsellor Rod Buffett e) Letter written to NIRC, copy General Manager, Bruce Taylor f) Reply received from Ms Robin Adams, Mayor, NIRC 31 May 2017 g) Awaiting further update from Norfolk Island Regional Council.	
	MATTERS ARISING FROM MINUTES 3.2 Norfolk Island Regional Council – Draft Operational Plan 2017/18	Presented by Committee
Discussion	Refer RESOLUTION: 2017/7 a) John Brown and Kate Lemerle formed a Sub-Committee and developed a draft submission for member's consideration. b) Several members provided feedback and those were collated and included in to the submission. The submission also included Derek Greenwood's three points. c) A submission was entered into the Norfolk Island Regional Council website Thursday 18 May 2017. d) Due to time constraints one submission by John Brown was not included and it was agreed by Committee that this would be submitted to the Norfolk Island Regional Council under Mr Brown's own name. Mr Brown informed the Committee that an attachment could not be linked and he had subsequently emailed NIRC customer services requesting them to forward this to the appropriate division of the Norfolk Island Regional Council. e) Enormous thanks and appreciate go to John Brown and Kate Lemerle for all the work that they did on preparing the draft in such a short timeframe. f) Committee has requested a reply from NIRC to the submission presented.	
	MATTERS ARISING FROM MINUTES 3.3 Christmas Pageant	Presented by Cherri Buffett
Discussion	a) Possible correction in Minutes regarding who is to contact Mrs Louise Tavener b) Mention was made that apparently the Commonwealth Baton will be in the parade and there is to be a television weather cross broadcast at the same time. c) President has now liaised with Louise Tavener and will meet with her again end of June 2017.	
	MATTERS ARISING FROM MINUTES 3.4 Treasurer's positions	Presented by Committee
Discussion	Committee RESOLUTION 2017/10 At the Committee meeting of Friday 26 May 2017 Mr Anthony (Tony) Cook was nominated for the position of Treasurer. Mr Cook accepted the nomination. Thanks of appreciation expressed to Mr Tony Cook.	
	MATTERS ARISING FROM MINUTES 3.5 Committee positions	Presented by Natasha Arnold
Discussion	Update to be made at June monthly meeting.	

Item No. 4	CORRESPONDENCE	Presented by Natasha Arnold
Discussion	Refer Attachment No. 3 <ul style="list-style-type: none"> Correspondence is up until Tuesday, 6 June 2017. Correspondence after that date until Tuesday 20 June 2017 will be presented at the June monthly meeting. 	

Item No. 5	TREASURER'S REPORT	Presented by Tony Cook
Discussion	Report by Mr Tony Cook.	

Item No. 6	COMMITTEE REPORT 6.1 Chamber of Commerce Registers	Presented by Committee
Discussion	For information of members, the following Registers have been set up for the Chamber of Commerce: <ol style="list-style-type: none"> Register of Members – as required by <i>Model Rules 5</i> Register of Committee – for information and record keeping only. Register of Newsletter and Media Releases Register of meetings held with organisations, public etc. Register of Submissions Register of meetings with NIRCS / Mayor 	
	COMMITTEE REPORT 6.2 Meeting with Mrs Rose Evans, Team Leader Visitor Information Centre (VIC)	Presented by Cherri Buffett
Discussion	Refer Attachment No. 4 Note: July 2017 guest speaker: Mrs Rose Evans, Team Leader, Visitor Information Centre Topic: Tourism generally	
	COMMITTEE REPORT 6.3 Meeting with Lee Davis, Director CIE	Presented by Cherri Buffett
Discussion	Refer Attachment No. 5 and 5a Meeting held with CIE representatives.	
	COMMITTEE REPORT 6.4 President meeting with Mayor	Presented by Cherri Buffett
Discussion	Refer Attachment No. 6 The first meeting between Chamber of Commerce President and NIRC Mayor held Tuesday 6 June 2017. If any member has any queries to be asked please email Secretary nichamberofcommerce@gmail.com	
	COMMITTEE REPORT 6.5 Chamber of Commerce Newsletter, Media, Website	Presented by Committee
Discussion	Committee would like to know if members are interested in having a newsletter (monthly, fortnightly?); a facebook page, a website. If so then the Committee feels that there may need to be a <u>working group</u> formed. Agenda item for Committee meeting and update for members at July monthly meeting.	

	COMMITTEE REPORT 6.6 Dinner Event - Thursday 15 June 2017	Presented by Committee
Discussion	For information: Please refer to email Tuesday 6 June 2017 informing members that the dinner has been postponed.	

Item No. 7	OTHER BUSINESS 7.1 Tape recording of all meetings. – For information	Presented by Natasha Arnold
Discussion	Committee meeting 12 May 2017 Resolution 2017/6 “That all Committee meetings and also any other special meetings of the Chamber of Commerce are to be recorded”. As was done at a meeting held with previous Committee, meetings will be tape recorded to ensure Minute accuracy of all meetings.	
	OTHER BUSINESS 7.2 Committee meetings – For information	Presented by Natasha Arnold
Discussion	Until further notice the Committee has agreed to hold Committee meetings every two weeks and since the new Committee was elected there have been 3 Committee meetings. If any member has any queries for the Committee please email: nichamberofcommerce@gmail.com	
	OTHER BUSINESS 7.3 Chamber of Commerce membership	Presented by Tony Cook
Discussion	For information: The \$50.00 membership fee is tax deductible.	
	OTHER BUSINESS 7.4 Norfolk Island Airlines	Presented by Cherri Buffett
Discussion	Letter sent to Mr Greg Prechelt and Mr Glen Buffett requesting meeting with Chamber of Commerce Committee representatives. Mr Buffett requested that this meeting be held over until after first flight of Norfolk Island Airlines. Matter is ongoing. Awaiting date of meeting from Norfolk Island Airlines.	
	OTHER BUSINESS 7.5 Tourism Advisory Committee	Presented by Natasha Arnold
Discussion	Mrs Monica Anderson has confirmed that she can no longer be the Chamber of Commerce’s representative on the Tourism Advisory Committee. The Committee thanks Mrs Anderson for her continued support and assistance provided to the Chamber as representative of the Tourism Advisory Committee. If a non-Committee member would like to be the Chamber of Commerce representative please inform Secretary by email.	

	OTHER BUSINESS 7.6 Model Rules – 11 Notice of general meetings	Presented by Natasha Arnold
Discussion	11(2) Notice may be sent – (a) by prepaid post to the address appearing in the register of members; or (b) if the member requests, by facsimile transmission or electronic transmission. ➤ The Committee would like approval from members to send notices by electronic transmission.	

	OTHER BUSINESS 7.7 Notice to members of General Meetings	Presented by Natasha Arnold
Discussion	For Information: <u>Model Rules – 11 Notice of general meetings</u> <i>(1) The Secretary of the Association, at least 14 days, or if a special resolution has been proposed at least 21 days, before the date fixed for holding a general meeting of the Association, must cause to be sent to each member of the Association, a notice stating the place, date and time of the meeting and the nature of the business to be conducted at the meeting.</i> <i>(3) No business other than that set out in the notice convening the meeting may be conducted at the meeting.</i> <i>(4) A member intending to bring any business before a meeting may notify in writing, or by electronic transmission, the Secretary of that business, who must include that business in the notice calling the next general meeting.</i> Members to note please: <ul style="list-style-type: none"> • That any business from members, as per Rule 11(4) to be discussed at any general meetings to be with the Secretary at least 19 days prior to any general meeting to allow the Secretary to include the notice in the agenda of the next meeting. 	
	OTHER BUSINESS 7.8 Ongoing outstanding matters from previous Committee and/or Minutes	Presented by Natasha Arnold
Discussion	The following topics are outstanding matters prior to Monday 8 May 2017. These will be addressed by the Committee in due course. a) Article by Senator Fiona Nash - Budget Senator Hon Fiona Nash article The Norfolk Islander Saturday 20 May 2017 A budget to grow regional Australia – a message from Minister Nash. b) Telecommunications Previous suggestion that expression of interest for the supply of telecommunications should be discussed with the Mayor. (Minutes 20 March 2017). c) Air New Zealand - speaker Minutes 20 March 2017, “that a senior representative of Air New Zealand be invited to the next meeting”	
	OTHER BUSINESS 7.9 Fair Work Commission	Presented by Natasha Arnold
Discussion	For information – from a member. The Fair Work Commission has been dealing with the minimum wage decision - last week. It has just been announced and the Minimum wage will increase by \$22.00 per week to \$694.90 = \$18.29 per hour. http://www.smh.com.au/business/workplace-relations/fair-work-commission-rules-minimum-wage-to-rise-by-22-a-week-20170605-gwl3wc.html Basic wage rate structures for Norfolk employees will now have to be amended – upwards	

Item No. 8	8.1 NEXT COMMITTEE MEETING	Presented by Natasha Arnold
Discussion	<p>For information: Until further notice, the Committee is meeting every second week. The next Committee meeting is scheduled for Friday 9 June 2017.</p> <p>If members have any business notices for consideration by the Committee please email those to the Secretary by 3 days prior to the Committee meeting. For the meeting scheduled Friday 9 June 2017 please have information to Secretary by noon <u>Wednesday 7 June 2017</u>. e: nichamberofcommerce@gmail.com</p>	
	8.2 MONTHLY MEETING for July 2017	Presented by Natasha Arnold
Discussion	<p>Committee RESOLUTION: 2017/8 (Meeting 8 May 2017) That as from this date monthly meetings of the Chamber of Commerce should be held on the second Monday of each month.</p> <p><u>Next monthly meeting:</u></p> <p>Date: Monday, 10 July 2017 Venue: Paradise Hotel Time: 5:20pm for 5:30pm start</p> <p>Guest speaker: Mrs Rose Evans, Team Leader, Visitor Information Centre</p> <p>Business notices from members for monthly meeting to be with Secretary by close of business on <u>Thursday 22 June 2017</u>. e: nichamberofcommerce@gmail.com</p>	